



SENIOR SCHOOL COUNSELLOR

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RST currently educates 800 pupils aged 2 to 18 in its Pre-Prep, Prep and Senior Schools. It has a thriving boarding community and pupils can board from age 10. The School consists of a Pre-Prep (age 2-7), a Prep School (7-13) and a Senior School (13-18), each with purpose-built, dedicated facilities on the same stunning campus. RST is currently seeking COBIS accreditation and will pursue international membership of HMC and IAPS in due course.

The Senior School

The Senior School comprises Years 9 – 13.

The capacity of the Senior School is approximately 650, with students housed in outstanding classroom and boarding facilities.

The Senior School academic curriculum will draw from the best of the UK National Curriculum. Each department offers IGCSE courses in Years 10 and 11, and A Levels are studied in Years 12 and 13.

Rugby School Thailand aims to prepare pupils for further studies at the world's best universities. Unlike other international schools, Rugby School Thailand will operate as its parent school does in Warwickshire, with long school days and either classes or an enhancement programme on Saturday mornings.

The Senior School buildings are designed to offer an outstanding learning environment. The main buildings include a teaching block; state of the art Design and Technology, and Visual Arts studios; ICT suites; drama studios and a large auditorium (to be completed at a later phase); library; air-conditioned sports hall; 50m swimming pool plus warm up pool; floodlit football fields; and tennis courts.

The Sixth Form Centre provides a hub for Years 12 and 13 students as they pursue independent and group study as they complete their A Levels.



The Role of School Counsellor

The School Counsellor is expected to commit to the vision and values of the School and carry out the role in a manner that reflects the vision, values, and ethos of Rugby School Thailand.

The School Counsellor has a significant role that requires initiative, discretion, expertise and varying levels of confidentiality in dealing with matters of importance to the psychological and emotional wellbeing of students.

The School Counsellor works closely with those involved in student, staff and school community wellbeing both within the school and in the wider community. The School Counsellor supports the provision of a child-safe environment and is expected to be familiar with, and comply with, the school's Child Safe policy, Code of Conduct and any other policies or procedures relating to Child Safety.

The School Counsellor must hold appropriate professional qualifications and maintain membership of a relevant professional body. The School Counsellor is expected to have a strong understanding of adolescent mental health and be able to work with families to support the mental health and wellbeing of students in our care.

REPORTING RELATIONSHIPS

REPORTS TO	KEY CONTACTS
Deputy Head - Pastoral	SENCO; Child Protection Adviser; House Deans; Deputy Head - Curriculum; Deputy Head - Co-curricular

Provide therapeutic intervention to students who experience significant social, emotional, behavioural and educational difficulties

- Provide confidential counselling and guidance to students who may be self, teacher or parent-referred.
- Where appropriate, provide psychological intervention based on empirical evidence
- Develop behaviour modification strategies for students to use in their interaction with teachers, peers and parents
- Where the need arises, develop and implement appropriate small group programs for students to assist in improving their wellbeing
- Work with the Deputy Head - Pastoral in dealing with school refusal
- Assist in student safety plan case management
- Conduct risk assessments across a range of mental health presentations as needs arise



- Follow Rugby School Thailand Safeguarding protocols and provide appropriate school-based and external support

Liaise with Safeguarding Team

- Develop a strong working relationship with the Prep School Counsellor
- Work closely with the Safeguarding team - DSL, DDSL, Child Protection Adviser
- Work closely with the SEN team

Develop relationships and liaise with outside agencies

- Make appropriate and timely referrals to outside agencies
- Liaise with agencies as is necessary for case management
- Provide information to students and families on available resources and referral

Provide support to students and their families

- Link parents/families to external support agencies where appropriate
- Facilitate and/or participate in meetings concerning students' mental health issues with relevant staff and outside agencies
- Participate in Program Support Group meetings when required by the Learning Support Coordinator

Participate in staff and community development and support through professional learning and outreach programs to enhance the social and emotional wellbeing, health and educational effectiveness of the School and its community

- Assist staff to carry out their wellbeing role
- Work with House Deans in developing wellbeing programs for their respective Houses and year levels
- Conduct specific forums for year levels on issues relating to wellbeing
- Assist House Deans and teachers to ensure the wellbeing and learning of students experiencing difficulties by providing them with information and guidance
- Present to staff and parents, as required, on matters relating to student wellbeing
- Contribute to critical incident response, debriefing and counselling at a personal and community level
- Contribute to critical incident and student wellbeing policies and plans development and review



Provide strong administration & communication skills in line with School policies and practices, relevant professional standards and codes of conduct

- Maintain records and case notes in accordance with School requirements and professional protocols
- Maintain and develop a professional library and resources relevant to the Counselling Service
- Ensure communication between relevant parties is clear and timely
- Meet with the Deputy Head - Pastoral and House Deans on a regular basis to monitor student wellbeing across all year levels
- Meet regularly with the Deputy Head - Pastoral with regard to counselling services and individual case management
- Prepare caseload summary reports for Deputy Head - Pastoral (one per cycle)
- Undertake regular professional supervision
- Attend relevant meetings, networks and conferences run by external agencies and professional organisations related to guidance and counselling in schools
- Liaise with school counsellors at Rugby School UK
- Write and receive reports from other health professional and educational testing services
- Where qualifications permit, analyse and interpret psycho-educational, behavioural and emotional assessments completed by external psychologists and conduct psychoeducational assessments as requested
- Attend general staff meetings and other meetings as relevant to the position
- Be involved in the broader life of the School

Compliance with Child Protection and Safeguarding Policies

- Uphold and promote all aspects of the Child Protection and Safeguarding policies
- Assist Safeguarding team with regular review of these policies

Person specification

Essential

- Strong Honours degree in Counselling or Social Work from a recognised university
- Experience working in a school environment
- Experience working with adolescents
- Knowledge of the UK education system
- Passion for international education
- Frontier attitude that allows for flexibility and innovation in the workplace
- Team player, willing to contribute positively to the work of the Safeguarding Team



Desirable

- Experience as a school counsellor
- Further degree in a related field
- Experience working with children from a variety of cultural backgrounds

Other duties as required by and negotiated with the Head of Senior School and the Deputy Head - Pastoral

Remuneration Package

The successful candidate will be appointed on an initial 2 year contract and will need to complete a successful probationary period.

Salary and benefits are competitive and will be commensurate with the responsibilities of the position and the size of the School.

A highly competitive expatriate package includes:

- annual bonus
- fully furnished accommodation suitable for singles or families throughout the contract (if recruited from overseas)
- Economy flights to and from Bangkok at beginning and end of contract (including family)
- private health insurance with a 10% co-payment on claims
- 100% fees remission for 2 children; 50% for 3rd child, 25% for 4th+ child
- relocation allowance

In addition, staff will have use of school facilities, access to school transport, and lunch and snacks during the teaching week.

Application Process

Long list interviews will be held either in person, or via Skype or Zoom. Short list interviews will be held either at Rugby School Thailand or Rugby School UK.

Closing Date:

Friday 15th January 2021 (5pm GMT)

(Rugby School Thailand reserves the right to appoint by invitation before the closing date.)

Please send a covering letter (no more than 1 side of A4), a recent photograph and a completed application form to the Head of Senior School, Alan Ball, at seniorcareers@rugbyschool.ac.th by the closing date.



An application form is attached to this position description or one can be found on the Rugby School Thailand website. Should you wish to have an informal conversation or if you have further questions please email the Head of Senior School, Alan Ball at aball@rugbyschool.ac.th

Qualifications, Identification, Health and Background Checks

Please note that you will be required to bring documentation to interview providing proof of your identity, including an attested (by a notary) birth certificate, and qualifications. If successful at interview the position will be offered subject to satisfactory references and police checks. For candidates who have worked and/or lived in the UK, we will request that you have an up to date ICPC and we will complete Prohibition Order Checks. We also require that anyone who has lived and worked in a country other than the UK for more than 6 months has a police check from the national checking agency. All references will be verified, we require a minimum of two references with one reference from your present or most recent employer. You may also be required, within the final appointment process, to undergo a health check. Rugby School Thailand is an equal opportunities employer.



Rugby School
THAILAND

SENIOR SCHOOL

SCHOOL COUNSELLOR

Employer	Rugby School Thailand
Location	Chonburi, Thailand
Contract type	Full-time
Contract term	Fixed
Closing date	15th January, 2021
Job starts	1st March 2021 (or later by negotiation)

Rugby School Thailand is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practice and appointments are subject to an interview, identity and criminal record checks, and satisfactory references.

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The School Counsellor will play a key role in the Senior School, particularly in the welfare of pupils. We are looking for an experienced, dynamic counsellor to fill this important role.

For further information about the post, please see the Information Pack and the Job Description. To apply, please submit an application form and covering letter to the Head of Senior School, at seniorcareers@rugbyschool.ac.th

Employer's Details

Location	Thailand
Organisation	Mainstream School
Phase	All-through including Sixth Form
Funding Status	Independent
Gender	Mixed