

Teacher of Design and Technology Senior School

Rugby School Thailand, a co-educational day and boarding international school set in 80 acres of glorious Thai countryside south of Bangkok, opened its doors in September 2017 for pupils aged 2 - 10 years. In September 2018, the Senior School opened, initially for pupils in Years 9, 10, and 12. In September, 2019, Years 11 and 13 will come online and the Senior School will be fully operational.

Rugby School Thailand is the first overseas partner school of Rugby School UK, one of the most prestigious and well-known schools in the UK. Rugby School Thailand shares Rugby School UK's DNA in every important respect. It is unique.

The Senior School

The Senior School comprises Years 9 – 13.

The capacity of the Senior School is approximately 650, with students housed in outstanding classroom and boarding facilities.

The Senior School academic curriculum will draw from the best of the UK National Curriculum. Each department offers IGCSE courses in Years 10 and 11, and A Levels are studied in Years 12 and 13.

Rugby School Thailand aims to prepare pupils for further studies at the world's best universities. Unlike other international schools, Rugby School Thailand will operate as its parent school does in Warwickshire, with long school days and either classes or an enhancement programme on Saturday mornings.

The Senior School buildings are designed to offer an outstanding learning environment. The main buildings will include a teaching block; Science Centre; Design and Technology, and Visual Arts studios; ICT suites; drama studios and a large auditorium; air-conditioned sports hall; 50m swimming pool plus warm up pool; floodlit football fields; tartan running track; golf driving range and tennis centre. These buildings are being constructed in phases.

The Sixth Form Centre provides a hub for Years 12 and 13 students as they pursue independent and group study as they complete their A Levels.

The Design and Technology Department

The Design and Technology department currently operates in the Prep teaching block and will relocate as the school grows. All teachers of Design and Technology will teach across the age range, with teachers enjoying working both with those who have a deep interest in Design and Technology, who will go on to study a related field at tertiary level, as well as with the humanities student whose primary interest may lie elsewhere but who nevertheless strives for the top grade in Design and Technology. This is an important facet of the Department as it promotes a collegial environment and allows for the cross-fertilisation of ideas.

Air-conditioned classrooms are furnished to allow for collaborative teaching and group work among pupils.

In Year 9 Design and Technology is taught for 3 periods per fortnight. In Years 10 and 11 it is taught for 5 periods per fortnight, and in Years 12 and 13, for 10 periods per fortnight. Design and Technology follows the Cambridge curriculum at IGCSE and Oxford AQA at A Level.

Design and Technology teachers will be required to promote interest in Design and Technology beyond the formal curriculum with pupils being entered in various external competitions, as well as societies that occur during the evenings in the boarding houses.

JOB DESCRIPTION

Job Title	Teacher of Design and Technology
Department	Design and Technology
Function	Academic
Reports to	Deputy Head - Academic
Location	Rugby School Thailand

Job Purpose

Our Design and Technology teachers will foster a deep appreciation of Design and Technology through innovative, engaging lessons, and the promotion of Design and Technology within the school community.

The post holder is required to plan, organise and achieve Design and Technology departmental requirements through a period of rapid growth. The post holder will apply the appropriate strategy to ensure an environment of academic rigour and restless endeavour typifies the department.

Key Responsibilities / Accountabilities

Curriculum

- Plan and implement engaging, innovative lessons, including the production of schemes of work, taking into account where appropriate, any national guidance to ensure all syllabus requirements are followed
- Ensure that high academic standards are expected and the highest standard of teaching and learning is maintained
- Liaising with the Head of Design and Technology and Deputy Head - Academic, review and develop the curriculum in line with School policy and national trends
- Develop and evaluate teaching approaches

Pupils

- Responsible for pupils' progress and welfare within the department
- Establish a common approach to prep within School policy
- Establish and publish procedures for rewards and sanctions within School policy

Staff

- Manage departmental resource in accordance with the School's policies and procedures
- Support all members of the department
- Contribute to effective communication and a unified sense of purpose within the department
- Establish good communication with other departments, including Learning Support staff, EAL staff, librarians and senior staff

Administration

- Ensure that assessment of pupils' work within the department is regular, thorough, and follows the departmental marking policy
- Prepare for assessment and/or examinations (internal and external) and liaise with staff responsible for their organisation
- Maintain departmental records
- Ensure that departmental stock and equipment are well cared for and economically used
- Contribute to the production of a termly academic journal focussing on the highlights of the Design and Technology teaching programme

Teaching

- Plan, prepare and teach well-structured, academically challenging, engaging lessons
- Teach, according to their educational need, the pupils assigned; setting and marking work, including examinations
- Ensure reliable and timely marking of assessment tasks

- Adapt teaching to respond to the strengths and needs of all pupils, knowing when to differentiate appropriately
- Assess, record and report on the development, progress and attainment of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote the general progress and well-being of individual pupils and of any class or group of pupils assigned
- Manage pupil behaviour effectively to ensure a good and safe learning environment
- Demonstrate outstanding subject and curriculum knowledge
- Communicate and consult effectively with the parents of pupils
- Communicate and co-operate with persons or bodies outside of the school
- Participate in meetings arranged for any of the purposes described above
- Advise and co-operate with other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment of pastoral arrangements

Assessment and Reports

- Make accurate and productive use of assessment, providing or contributing oral and written assessments, reports and references relating to individual pupils and groups of pupils
- Use relevant data to monitor progress, set targets and plan subsequent lessons
- Give pupils regular feedback, both orally and through accurate marking of work

Appraisal and Professional Development

- Participate in arrangements made for teacher appraisal and professional development
- Review methods of teaching and programmes of work
- Undertake such training as may be reasonably required by the School to adapt to the changing requirements of the School or as may be necessary to fulfil the School's statutory or regulatory obligations
- Undertake mandated job-related training as required by the School

Additional professional responsibilities

- Fulfil wider professional responsibilities by making a positive contribution to the wider life and ethos of the School
- Contribute to the provision of activities to support the co-curricular programme of the School
- Act as a tutor to pupils assigned in a Day/Boarding House
- Accompany pupils on trips away from the School
- Attend assemblies, registration of pupils and supervise pupils outside the classroom, whether these duties are to be performed before, during or after School sessions

Child Protection, discipline, health and safety

- Promote and safeguard the welfare of children and young persons

- Ensure all staff in the Design and Technology department act in accordance with the Rugby School Thailand's policies and procedures

Public examinations

- Participate in arrangements for preparing pupils for examinations and supervise them during public and internal examinations and assessments

Co-curricular

- Rugby School Thailand is a seven day a week boarding school. All staff are expected to tutor and contribute to the co-curricular and tutoring programme

Equality

- Act in accordance with Rugby School Thailand's equality policy, maintaining a fair and consistent manner in all actions

Flexibility

- Undertake such other reasonable duties from time to time as the School may reasonably require

Person Specification

The individual's success will be measured by her/his ability to show initiative, flexibility and a clarity of vision for the dynamic growth of Design and Technology at Rugby School Thailand. The role will necessitate use of initiative, exceptional organisational skills, and the ability to inspire pupils to master the study of Design and Technology. Personal skills include:

- A passion for education in an international setting
- A love of teaching Design and Technology
- A passion for multiculturalism
- Flexibility and adaptability
- A record of outstanding achievement in an independent school in the UK or elsewhere
- A passion for boarding
- A restless desire to make Rugby School Thailand the pre-eminent boarding school in South East Asia
- An exceptional organiser and administrator
- A talented communicator both orally and in writing
- A strategic thinker
- An ability to develop and foster teamwork

Education Attainment

Essential

- University degree from a recognised academic institution
- Teaching qualification from a recognised academic institution

Knowledge and Experience

Essential

- Knowledge of the UK education system
- Experience teaching at GCSE and A Level

Desirable

- Knowledge of international education
- Experience working in a boarding school
- Experience working in the UK independent sector
- Experience working with children who have English as a second language
- The ability to teach another subject to IGCSE level
- The ability to teach another subject such as Art and Design would be an advantage

Remuneration Package

The successful candidate will be appointed on an initial 2 year contract and will need to complete a successful probationary period.

Salary and benefits are competitive and will be commensurate with the responsibilities of the position and the size of the School.

A highly competitive expatriate package includes:

- annual bonus
- fully furnished accommodation suitable for singles or families throughout the contract (if recruited from overseas)
- Economy flights to and from Bangkok at beginning and end of contract (including family)
- annual Economy flight for employee (excluding family) to home city (or cash equivalent towards a flight elsewhere)
- private health insurance with a 10% co-payment on claims
- 100% fees remission for 3 children; 50% for 4th+ child
- relocation allowance

- In addition, staff will have use of school facilities, free wi-fi, access to school transport, and concessional membership rates at local clubs (eg 11 km bike track on adjacent land, owned by owners of Rugby School Thailand).

Application Process

Long list interviews will be held in person either at Rugby School Thailand, or via Skype. Short list interviews will be held either at Rugby School Thailand or Rugby School UK.

Closing Date:

Friday 16th November, 2018 (1700 GMT)

Interviews (held at Rugby School, UK):

Week commencing 19th November, 2018

Some Shortlist interviews for residents of Thailand or elsewhere in South East Asia may be held in the week commencing 12th November, 2018.

(Rugby School Thailand reserves the right to appoint by invitation before the closing date.)

Please send a covering letter (no more than 1 side of A4), a recent photograph and a completed application form to the Head of Senior School, Alan Ball at seniorcareers@rugbyschool.ac.th by the closing date.

An application form is attached to this job description or can be found on the Rugby School Thailand website. Should you wish to have an informal conversation or if you have further questions please email the Head of Senior School, Alan Ball at aball@rugbyschool.ac.th

APPLICATIONS THAT DO NOT INCLUDE A COMPLETED RUGBY SCHOOL THAILAND APPLICATION FORM WILL NOT BE CONSIDERED.

Qualifications, Identification, Health and Background Checks

Please note that you will be required to bring documentation to interview providing proof of your identity and qualifications. You may also be required, within the final appointment process, to undergo a health check and relevant background checks (e.g. Enhanced disclosure with the Disclosure and Barring Service (DBS) in the UK and a local police certificate) as part of the school's recruitment and safeguarding procedures. Successful applicants will also have to possess an International Child Protection Certificate (ICPC).

