



Rugby School
THAILAND

PREP SCHOOL

Teacher of SPANISH (and FRENCH)

from August 2019

Rugby School Thailand

Rugby School Thailand (RST), a co-educational day and boarding international school set in 80 acres of glorious Thai countryside south of Bangkok, very successfully opened its doors in September 2017 for 110 pupils aged 2 – 10 years. By September 2018, the School had grown to 420 pupils up to Year 12, including boarders. In September 2019, more classes and a Year 13 will be added.

The structure, school day and ethos of RST is based upon the British Independent School model, rather than the standard international school model. As such, the school has three sections: Pre-Prep (2-6 year olds), Prep (7 – 12 year olds) and Senior (13 – 18 year olds).

Rugby School Thailand is the first overseas sister school of Rugby School UK, one of the most prestigious and well-known schools in the UK. Rugby School Thailand shares Rugby School UK's DNA in every important respect. It is unique.

The Prep School

The Prep School comprises 6 year groups: Year 3 – Year 8. There are currently 180 pupils in the Prep School, with boarding offered from Year 3. The maximum size of class is 18. The capacity of the Prep School is c. 400. The normal school day runs from 8 am to 5.50 pm.

The main Prep School building houses 4 science laboratories, 2 Music classrooms, 14 music practice rooms, 1 dance/drama studio, 1 theatre, 1 prep library, 2 ICT suites, 3 Art

studios, 2 DT workshops, 1 Food Technology suite, and 3 indoor recreation spaces.

The Prep School academic curriculum draws from the best of the England & Wales National Curriculum, and the best of the British Independent Prep School approach.

Adjacent to the classroom buildings is a large covered sports hall, extensive playing fields, and a 25m swimming pool. Beyond the swimming pool is the junior dining hall and the prep boarding accommodation.

Over the next 2 years, further construction will take place. The main Prep Library/Learning Area will link the Prep and the Senior Schools, and the Prep School will also have use of the main drama and music auditoriums, the main sports hall, the tennis academy and the golf driving range.

Job description

The successful applicant will be capable of teaching Spanish and French from Year One (5/6 year olds) to Year 8 (12/13 year olds), and will report to the Head of Languages who is already in post. The teaching is likely to be predominantly Spanish, particularly at the older age groups.

“We are seeking to appoint teachers who can combine academic rigour with personality, individuality, creativity and drive: teachers who energise pupils through their enthusiasm, teachers who inspire through innovative use of modern technology, teachers who develop rapport and command respect, teachers who have high expectations and instil self-discipline, teachers who can turn a dry topic into a tour de force, and teachers who...make...learning...fun.”

The job description should be read and understood in conjunction with the Staff Handbook and the teacher’s contract. In particular, RST Prep teachers will:

- Conduct themselves in an appropriate professional manner at all times and support and foster the aims of the school.
- Prepare short-term teaching plans for their form in line with the Department’s curriculum documents.
- Make adequate provision within the organisation of the teaching for the range of ability within the class.
- Make themselves familiar with the contents of the Teaching Staff Handbook.
- Make themselves aware of and comply with the School’s rewards and disciplinary policies.
- Be familiar with and mindful of the school’s health and safety guidance.
- Undertake the preparation, assessing and reporting required to ensure that pupils achieve the highest possible standards.

- Ensure the safety and good conduct of the pupils, following the guidance in the Teaching Staff Handbook.
- Carry out such duties, including cover for absent colleagues and examination invigilation, as are allocated by the Senior Leadership Team punctually, efficiently and in accordance with the guidance in the Teaching Staff Handbook.
- Be aware of and act upon all policies regarding the safeguarding of children.
- Promote pride in the School among the pupil body through high standards of dress, behaviour, manners, respect for others and property and general attitude.
- Attend staff meetings, school assemblies, parents' evenings, Speech Day and similar important functions out of school hours; be willing to accompany school trips.
- Ensure the subject classroom is kept in a reasonable state of tidiness, and to make it an attractive working-place with regularly updated displays of children's work and stimulus material.
- Carry out supervisory duties as arranged by the Prep Senior Leadership Team
- Support the pastoral care policy of the school as Form Tutor, Personal Tutor, or House Tutor.
- Contribute to the Activities programme according to experience and qualifications.
- Assist with the coaching of sport according to experience and qualifications.

The member of staff will also be required to carry out any other duties that the Headmaster might reasonably request from time to time to facilitate the smooth running of the school.

BOARDING RESPONSIBILITIES

As a school with boarders, RST teachers run an evening and weekend programme of learning enhancement, activities and trips. And teachers undertake additional evening and weekend supervisory duties.

All members of the prep teaching staff will contribute to this programme and/or to duties, according to their areas of interest, experience and expertise, and according to their other school commitments.

Typically a member of staff will offer one evening activity/duty per week, and one weekend duty per term. The overall work load of each member of staff will be adjusted fairly to take into account any additional evening and weekend commitments. Saturday commitments will vary and again individual staff timetables will be adjusted accordingly. Each member of staff will have regular 'free' weekends.

Person Specification

Personal Qualities

- Enthusiastic with a sound understanding of UK best practice
- Flexible and adaptable
- Proactive in all aspects of School life through participation and support
- Creative and innovative across and beyond the curriculum
- Able to work successfully under pressure with excellent organisational skills
- Reliable and respectful at all times
- Able to present a professional image in line with the high expectations of Rugby School Thailand
- An effective communicator both orally and in writing
- A confident and competent user of IT in the classroom and for administrative purposes

Formal Qualifications/Experience

Education Attainment

Essential University degree from a recognised academic institution
 Teaching Qualification from a recognised academic institution

Knowledge and Experience

Essential

- Knowledge of the UK education system
- At least 1 year's teaching experience of Prep School age groups
- Fluent in English and Spanish; confident in French

Desirable

- Knowledge of international education
- Knowledge of the UK prep school system
- Experience within a UK Prep school
- Experience within a UK boarding school
- Experience working with children who have English as a second language

Remuneration Package

The successful candidate will be appointed on an initial 2 year contract and will need to complete a successful probationary period.

Salary and benefits are competitive and will be commensurate with the responsibilities of the position and the size of the School.

A highly competitive expatriate package includes:

- annual bonus

- fully furnished accommodation suitable for singles or families throughout the contract (if recruited from overseas).
- flights at beginning and end of contract (including family)
- annual flight allowance
- private health insurance (10% co-pay)
- 100% fees remission for 3 children
- relocation allowance
- free wi-fi

Application Process

Interviews will be held either at the Rugby School Thailand campus, or at Rugby School UK. Initial interviews may be via video link.

Closing Date:

Monday 5th November 2018

...though earlier applications are encouraged.

Interviews:

Thailand: w/b 5th November 2018

UK: w/b 12th November 2018 and w/b 19th November

Please send a covering letter (no more than 1 side of A4), a recent photograph and a completed application form to the Founding Head Master and Prep Head, Nigel Westlake, at prepcareers@rugbyschool.ac.th by the relevant closing date.

An application form can be found on our TES job website or on the Rugby School Thailand website: <https://www.rugbyschool.ac.th/careers/>

If you have further questions, please email Nigel Westlake at prepcareers@rugbyschool.ac.th.

Qualifications, Identification, Health and Background Checks

Please note that you will be required to bring documentation to interview providing proof of your identity and qualifications. You may also be required, within the final appointment process, to undergo a health check and relevant background checks (e.g. International Child Protection Certificate and a local police certificate) as part of the school's recruitment and safeguarding procedures.

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